

ARTICLE XX
Adopted 4-11-92

Trustees shall serve for a period of no more than two consecutive terms in office. After a period of one term (as defined in the Indenture) a former trustee if he or she chooses to run for office again, may register for election at the proper time according to the procedure outlined in the Indenture. This will become effective after the April 1992 property owners meeting.

ARTICLE XXI

This article was deleted in its entirety on October 3, 1992.

ARTICLE XXII
Changed 04/12/03

Procedures Handbook

This handbook contains procedures for conducting the various operations of the Woodland Lakes Trusteeship, Inc. in administering the Woodland Lakes development located in Washington County, Missouri. The primary governing document for the Trusteeship is the *Trust Indenture and Restrictive Covenants*, also referred to herein as the 'Trust Indenture', which takes precedence over these procedures in case of contradiction.

Procedures contained in this handbook are organized into categories insofar as possible. Procedures not related to any category are included in the General Procedures section. This handbook also contains sections delineating the general duties of Trustees, Managers, and employees. These lists of duties are not intended to be all-inclusive, but to serve as guidelines in describing the various positions of Trusteeship personnel.

This handbook of procedures is intended to be a living document, that is, one which will be revised periodically as procedures or requirements change. Revisions will be the responsibility of the Board of Trustees. A revision record is included in this procedure to allow holders of the document to verify their version's current status. Once the procedure handbook is adopted, all revisions shall be indicated in the revision record upon approval by the Board of Trustees. An exception to this policy shall be that resolutions adopted by the Trustees may immediately be incorporated into Appendix A of this document without creating a formal revision to the document.

Within three months of any election of any new Trustee, the sitting Board of Trustees shall ratify this document as the official procedures for the Trusteeship, concurrently making any required revisions.

Copies of this procedures document shall be maintained in the Trustee Office, in the gate house, and in the maintenance facility for easy reference by employees and property owners. Any property owner may obtain a copy for his or her personal use from the Trustee Office.

Changes to this amendment will require a two-thirds (2/3) majority vote of the property owners present at a duly called regular or special meeting.

ARTICLE XXIII
Adopted 4-9-94

Unless otherwise defined within the Indenture, when the words family or family member appear in this document they shall be understood to identify any of the following: spouse, mother, father, son, daughter, sister, brother or grandchild by blood, marriage or adoption.

ARTICLE XXIV

This amendment was deleted in entirety on April 9, 2011. The special assessment was completed in 2010.

ARTICLE XXV
Adopted 10-5-96

No trustee or family member may be employed by Woodland Lakes until a minimum of 6 months have Passed since they have left office either by resignation or normal term ends.

ARTICLE XXVI
New Amendment

1. Adjacent camping lots owned by the same owner may be combined and rezoned as a single Multi-purpose Residential Lot with the approval of the Board of Trustees and upon payment of a fee equal to five (5) years assessments for each lot to be joined. The expense of surveys, Plat amendment, and recording the changes will be the responsibility of the owner. Multi-purpose lots created in this manner must be at least 15,000 sq. ft. but not exceed 30,000 sq. ft. in size.

ARTICLE XXVII
New Amendment
October 7, 2000

Anyone causing damage by doing donuts or otherwise damaging or defacing the common ground, roads, or parks shall be liable and charged for all costs of repairing or restoring same, and shall have the sticker of any vehicle used in the act reclaimed by the Board of Trustees for a period of 6 months (second offense 1 year). If the violator is a visitor, he shall be restricted from the development for a period of 1 year. Violators shall also be liable for all costs of collection, including attorneys' fees.

ARTICLE XXVIII
New Amendment
October 7, 2000

Anyone damaging, defacing or vandalizing the bathhouses shall be liable and charged for all costs of repairing or restoring same, and if a visitor, shall be restricted from the development for a period of 1 year. Violators shall also be liable for all costs of collection, including attorneys' fees.

ARTICLE XXIX

This amendment was deleted in entirety on April 9, 2011. The special assessment was completed in 2006.

ARTICLE XXX
New Amendment
October 5, 2002

Woodland Lakes, a gated community, embraces enforcement of the laws of the land.

The gate at the Woodland Lakes entrance will be opened to all valid law enforcement agencies without question or delay.

Woodland Lakes encourages all valid law enforcement agencies to perform enforcement activities within its boundaries to ensure that there is compliance with the laws of the land and that just and proper penalties be imposed for non-compliance with said laws.

The elected Board of Trustees and their appointed representatives will have no power to curtail or in any way intervene with law enforcement agencies while they are performing enforcement activities within the boundaries of Woodland Lakes.

Property Owners, their families, and guests agree that the laws of the land are valid within the boundaries of Woodland Lakes and encourage valid law enforcement agencies to maintain order in the community.

The "Rules" of Woodland Lakes, where not covered by existing county, state, or federal law, are not enforceable by valid law enforcement agencies and are within the purview of the Elected Board of Trustees or their appointed representatives.

This amendment will stand-alone and supersede all other references to "Laws & Enforcement" within the Woodland Lakes Indenture and S O P
This amendment can only be changed, modified or eliminated by a 66% vote of group of valid Woodland Lakes Property Owners in good standing

Valid Law Enforcement agencies are defined as agencies commissioned by County, State and Federal Governments. Private Security Individuals and Firms are not part of this definition.

ARTICLE XXXI
New Amendment
October 1, 2005

Effective immediately, any and all future monetary fees, for any and all purposes, shall be presented to the property owners for approval.

To pass, this amendment will require a two-thirds (2/3) majority vote of the property owners eligible to vote and are present at a duly called or special meeting.

To change this amendment will require a three-fourths (3/4) majority vote of the property owners eligible to vote and are present at a duly called or special meeting.

ARTICLE XXXII
New Amendment
April 12, 2008

The Trusteeship shall distribute at both the April and October Property Owner Meeting a written listing of any and all procedural changes made to the Standard Operating Procedure and any new Policies that have been adopted by the Board since the last Property Owner Meeting. A listing of how each Board member voted for each change or addition shall be included.

ARTICLE XXXIII
New Article
October 3, 2009

There shall be a special assessment of Twelve Dollars (\$12.00) per Owner/Entity per year for a period of ten (10) years beginning September 1, 2010 for the purpose of re-sealing and repairing or resurfacing the hard surface roadways within the Woodland Lakes subdivision. Said special assessment shall be automatically placed on the ballot for renewal by a majority vote of property owners at a regular or special meeting prior to the expiration of the original (and successive) ten-year (10) term(s). Should funds be remaining at the end of any ten-year period, they may be used to hard surface additional roadways or parking lots with the subdivision.

ARTICLE XXXIV
New Article
October 3, 2009

Entry of Property Owners into Woodland Lakes Subdivision

Property Owners desiring entry into the Woodland Lakes Subdivision must be properly identified before entry will be permitted. Persons displaying proper identification before entry will be permitted. Persons displaying proper identified to the gatekeeper, such as a Windshield Decal and/or Property Owners Identification Card, shall be immediately admitted.

1. To obtain a "Windshield Decal" for his or her vehicle, visual proof of a valid operator's license issued by the State in which they reside, current registration and insurance of said vehicle is required
2. Any property owner who does not have a current Windshield Decal properly affixed to the vehicle in which he or she arrives may gain entry into the subdivision by showing a Property Owner Identification Card and picture identification. A Windshield Decal which is not affixed to a vehicle

will not be recognized as a valid method of entry. The property owner shall be issued a Temporary Property Owner Vehicle Identification Card and logged in on the owner log. This card shall be displayed on the dashboard of the vehicle at all times while it is in the development and shall be surrendered to the gatekeeper upon exit.

3. Property Owners shall not be admitted into the subdivision on a guest pass, family pass, or guest card other than their own Owners Identification Card.

ARTICLE XXXV

4/9/11

Voting Procedure: The following procedure will be used in the election of Trustees as well as voting on amendments to the Trust Indenture. There shall be one vote per lot up to a maximum of five (5) votes per entity, which may be cast in person or by absentee ballot. An entity is an owner, or group of owners, of lots titled exactly on all lots owned by that/those individual(s). There will be one ballot issued with the appropriate number of lots marked for counting purposes. The owners of said lots will decide amongst themselves how to vote the ballot. When an owner is named in more than one entity, the owners of said lot(s), will decide amongst themselves who will receive the ballot. Any one of the said owners may cast the ballot, even if they are holding a ballot from another entity. Any person shall be considered as an owner entitled to vote for any purpose provided for in this indenture provided said person is the owner by fee simple title, warranty deed, or purchaser of the property under contract for deed; and provided that said person shall have fully paid all assessments and charges which may be lawfully made by or under authority of the indenture or have entered into a payment plan agreement with the Trusteeship.

In witness whereof, on this 14th day of MAY, 2011, the Trustees of Woodland Lakes Subdivision have executed this Amended Trust Indenture and Restrictive Covenants and Conditions pertaining to a subdivision of land in Washington County, Missouri on behalf of the property owners in said subdivision, said Amended Trust Indenture being amended as written herein at the Semi-annual meeting of the property owners held on the 9th day of April, 2011.

Frank Darian
Frank Darian

Craig Kinmann
Craig Kinmann

Cheryl Davis
Cheryl Davis

Linda Mantia
Linda Mantia

Larry Deis
Larry Deis

Russ Richards
Russ Richards

Art Hurlburt
Art Hurlburt

Acknowledgment

State Of Missouri)
County Of Washington) ss

On this 14th day of MAY, 2011, personally appeared before me, Frank Darian, Cheryl Davis, Larry Deis, Art Hurlburt, Craig Kinmann, Linda Mantia and Russ Richrds, who stated to me that they are Trustees of Woodland Lakes Subdivision, a subdivision in Washington County, and that they executed this instrument with the authority of the property owners of Woodland Lakes subdivision and by the authority granted to said Trustees in the Trust Indenture and Restrictive Covenants and Conditions pertaining to said subdivision, and acknowledged that they executed this instrument as their free act and deed.

IN TESTIMONY WHEREOF, I have hereunto affixed my signature and notary seal this

14th day of MAY, 2011.

Deborah A. Clutter
Notary Public,

July 14, 2014
My commission expires

